

DESCRIPTION OF DATA ELEMENTS FOR EXCEL SPREADSHEET

New E911 Filing Reporting Format (Release v2.6)

NOTE: Column Headers followed by an **(R)** are required for each PSAP or row in the Excel file. Each row in the Excel file will contain either Phase I or Phase II data. For an example of the new filing format, (See Appendix A, Worksheet ‘**E911 Filing Example**’).

In a Microsoft Excel Spreadsheet (Microsoft Excel 97, 2000, XP), Row 1 Column A-N should contain, in order, the Column Headers listed in the table below. Each subsequent row in the spreadsheet should contain one single PSAP entry for either Phase I or Phase II information. The first column or PSAP ID should link directly to the first Column of Appendix A, Worksheet ‘**Master PSAP Registry**’. All records should be placed in the same workbook, in the first worksheet.

Column	Column Headers	Required	Description of Field
A	PSAP ID	(R)	The identification number that is associated with a specific PSAP. A detailed listing is available in Appendix A: Worksheet ‘ Master PSAP Registry ’.
B	PSAP Name	(R)	The PSAP Name listed for a specific PSAP.
C	PSAP State	(R)	The PSAP State of the PSAP location.
D	PSAP County	(R)	The PSAP County of the PSAP location.
E	Implementation Phase	(R)	Either numeral ‘1’ or ‘2’. This field designates the Deployment Phase of the PSAP data.
F	Air Interface	(R)	Either ‘CDMA’, ‘TDMA’, ‘GSM’, ‘TDMA/GSM’, ‘iDEN’, or ‘Other’
G	Date PSAP Request Made	(R)	The date the PSAP requested service. (Date Format: mm/dd/yyyy)
H	Date PSAP Request Withdrawn		The date the PSAP request was withdrawn. (Date Format: mm/dd/yyyy)
I	Invalid Request		Either ‘Y’ or ‘N’ depending on if the PSAP request is invalid. If this field is left blank it is assumed that the request is valid.
J	Deployed	(R)	This field contains either ‘Y’ or ‘N’ depending on if the Phase specified in the implementation phase column has been deployed for this PSAP. If left blank, it is assumed that the request has not been deployed.
K	Date Deployed		If Deployed is ‘Y’ then the date of deployment is required for the particular Phase. (Date Format: mm/dd/yyyy)
L	Date Projected		If Deployed is ‘N’ then the projected deployment date is required for the particular phase. (Date Format: mm/dd/yyyy)
M	Reasons	Request Pending > 6 Months	<p>This field contains the corresponding number of the reason hindering deployment within the first 6 months of PSAP request. If multiple reason categories apply, separate each of the numbers by a comma ‘,’. This field can be left blank if progress is within the first 6 months from the PSAP’s request, otherwise the reason category number(s) must be listed. (<i>i.e.</i>, 1, 6).</p> <p>Reason Categories</p> <ol style="list-style-type: none"> 1. LEC 2. PSAP 4. Mobile Carrier 5. Handset Manufacturer 6. Other
N	Comment		This field contains comments concerning deployment for this PSAP and Phase.